

## LCT Checklist for Coaches

**District:**

**Site:**

**Date:**

**Components: 3 = Meets; 2 = Somewhat Meets; 1 = Does Not Meet**

Components	3	2	1	Brief explanation needed for 1's and 2's
The LCT meets monthly.				
Seventy-five percent of LCT members consistently attend meetings.				
LCT receives support from school leadership.				
Assigned Team Charter roles are adhered to: <i>Leader</i> <i>Facilitator</i> <i>Data Profiler</i> <i>Recorder/Reporter</i> <i>Timekeeper</i> <i>Communications Chair</i>				
LCT meetings follow an agenda.				
LCT meetings are relevant and on task.				
LCT reviews pertinent data (monthly).				
LCT follows decision-making processes.				
LCT utilizes established process for measuring success.				
LCT established sub-teams for strategies/program.				
LCT reviews and modifies action plans as needed.				
Seventy-five percent of LCT members attend team- focused trainings.				
Seventy-five percent of LCT (or sub-team) members attend strategy- focused trainings.				
<b>Total Points</b>				



This instrument was developed for the Arizona Safe and Supportive Schools (AZ S3) grant, which was funded by the U.S. Department of Education.